

Shêjzat - Pleiades

Guidelines for Authors

Manuscripts submitted must be original, unpublished in any format and meant as final.

Authors may submit their manuscript files in Word (palatino linotype, 12 pt, line spacing 1,5) with a corresponding printout or pdf file.

Authors will subsequently receive pdf proofs for correction. They are asked to avoid major changes in the text, inserting or deleting portions of text or footnotes.

Authors are asked to:

- submit a manuscript which includes an abstract (not more than 250 words) and five to six keywords;
- inform the publisher about the use of non-western or ancient languages fonts;
- clearly indicate heading and subheading sections;
- avoid any special formatting of their manuscript, with exception of italics (Shêjzat – Pleiades is responsible for the page layout)
- spell out the abbreviations;
- use footnotes anchored in the main text by means of superscripted Arabic numerals to be placed before punctuation;
- provide full footnote references the first time a source is quoted:

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Initial/s of author/s' name/s and surname/s in small caps, title in italics, series and series number – if any – in parenthesis, publisher, place and year of publication (in superscript numbers corresponding to the reprint number), page/s referenced: C. TAYLOR, *A Secular Age*, The Belknap Press of Harvard University Press, Cambridge – Massachusetts – London 2007, 728-737; M. HASLUCK, *The Unwritten Law in Albania*, ed. by J. H. HUTTON, Cambridge at the University Press, 1954, 95-109.

Edited Printed Book

Initial/s of editor/s ' name/s and surname/s in small caps followed by (ed.) in case of a single editor or (eds.) if there are two or more, title in italics, series and series number – if any – in parenthesis, publisher, place and year of publication (in superscript numbers corresponding to the reprint number), page/s referenced: A. NDRECA (ed.), *L'Albania nell'Archivio di Propaganda Fide*, (geographia evangelica), Urbaniana University Press, Città del Vaticano 2017; R. DASKALOV – D. MISHKOVA (eds.), *Entangled Histories of the Balkans, Volume Two: Transfers of Political Ideologies and Institutions*, (Balkan Studies Library 12), Brill, Leiden – Boston 2014.

Article in a Journal

Initial/s of author/s name/s and surname/s in small caps, title in italics, journal name surrounded by double quotation marks, volume number, year of publication in parenthesis, issue number, page/s referenced: J. M. FLORISTÁN, *Stradioti albanesi al servizio degli Asburgo di Spagna (I). Le famiglie albanesi Bua, Crescia e Renesi*, "Shêjzat" IV (2019), 1-2, 3-46.

Chapter, sectio, part or contribution in an Edited Printed Book

Initial/s of author/s name/s and surname/s in small caps, title in italics, followed by “in” and initial/s of editor/s’ name/s and surname/s followed by (ed.) in case of a single editor or (eds.) if there are two or more, title, series and series number – if any – in parenthesis, publisher, place and year of publication, page(s) referenced: T. JOCHALAS, *Gli “arvaniti” dell’isola greca di Idra nell’Archivio di Propaganda Fide*, in A. NDRECA (ed.), *L’Albania nell’Archivio di Propaganda Fide*, (geographia evangelica), Urbaniana University Press, Città del Vaticano 2017, 197.

Web/Electronic Resources: Author/s, Title, Date, page/s if available, resource identifier (URL, PURL, DOI, webcite, etc.).

- simply cite the author’s surname, the work’s title (abbreviated if long), and the page/s from which the information is taken, the second and subsequent times that a given source is cited
PIZZORUSSO, *Governare le missioni*, 89.
ISMAJLI, *Das deutsch-albanische Modusfeld als Übersetzungsproblem*, 75.
KOLIQI, *Antologia della lirica albanese*, 141.
- in case of consecutive reference to
 - the same work: use *ibid.*, followed by page number
COZZI, *Fra i Monti d’Albania*, 143.
Ibid., 229.
 - the same page: use *ivi*.
ROQUES, *Le dictionnaire albanaise de 1635*, 31.
Ivi.
 - the same author/s:
 - single female Author, use EAD.
DURHAM, *The Struggle for Scutari*, 40.
EAD., *The burden of the Balkans*, Edward Arnold, London 1905.
 - single male Author, use ID.
CORDIGNANO, *La poesia epica di confine nell’Albania del Nord*, Tipografia Libreria Emiliana Editrice, Venezia 1943, 13-15.
ID., *L’Albania a traverso l’opera e gli scritti di un grande Missionario italiano il P. Domenico Pasi S.I. (1847-1914)*, vol. I, Istituto per l’Europa Orientale, Roma 1933, 325-330.
- be consistent in the use of capitals (especially with frequently used words), spelling and quotation marks that are used to enclose direct quotes («...») and double quotation marks (“...”) which are used to provide emphasis or enclose quotes within another quotation.
- comply with deadlines.